

Local School Protocols for E-Safety



Airmyn Park Primary School

Designated e-safety leader

Natalie Dodds

Curriculum

We use various areas of the curriculum, such as PSHE, Computing (Teach Computing Curriculum), SMSC and Relationships and Health Education to educate children on how to keep themselves safe, build their resilience, plus manage online risks.

Staff will ensure that there are positive messages about the safe use of technology and risks are discussed at an age-appropriate level. Our school actively participates in annual national events, such as Internet Safety week. Regular discussions during assemblies also take place.

Staff will act as good role models in their use of digital technologies, the internet and mobile devices.

Where the use of the internet is pre-planned pupils will be guided to sites that are checked as suitable for their use.

If any unsuitable material is found in an internet search it will be immediately reported to the DSL/DDSL and safety leader.

If pupils are allowed to freely search the internet, staff will be vigilant in monitoring the content of the websites the pupils visit and pupils will know how to report any concerns. Children are reminded to report anything they are unsure of to a member of staff.

Filtering and Monitoring

In our school the filtering system, Smoothwall, prevents unauthorised access to illegal websites. It also prevents access to inappropriate websites, which are under the following categories, Abuse, Adult content, Bullying, Criminal activity, Radicalisation, Substance abuse and Suicide.

Smoothwall generates a daily report about any breaches which may have happened. If a breach occurs under one of the categories mentioned the DSL and DDSL will be notified immediately so that they can locate and act. These breaches will be recorded.

Filtering and monitoring checks will be undertaken by the DSL/DDSL using different devices and locations within the school, throughout the term. The DSL works closely with Wavenet (tech support team) to ensure that all devices are fully compliant with the e-safety requirements.

Mobile Devices

Mobile devices brought into school will be handed to the school office and will be kept in a secure place, until the end of the school day. These devices will not be accessed during the school day. The mobile device will not be used until they have left the school premises.

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Record Keeping

E-safety incidents will be reported to the safety Leader and the DSL/DDSL. A record will be kept of which device, where the device was used, when the incident occurred, who was using the device and what they were using the device for. This record will be a digital record.