I promise I will:

- only use the ICT in school for school purposes, not for personal/recreational uses, unless I have permission.
- follow the rules set out in this agreement in the same way I would use school equipment, if I use my own device in the school,
- only use the internet and or/online tools when a trusted adult is present.
- only use my class e-mail address or my own school email address when emailing.
- not deliberately look for or access inappropriate websites, save/send anything that could be unpleasant or nasty.
- report to a grown-up immediately, if I accidently find anything inappropriate, or that makes me feel uncomfortable.
- not take/distribute images of anyone without their permission.
- only communicate online with people that a trusted adult has approved.
- not arrange to meet anyone that I to talk or met online
- make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- not give out my own, or others' details such as names, phone numbers or home addresses.
- not tell other people my ICT passwords.
- only open/delete my own files.
- not attempt to download or install anything on to the school network without permission, nor will I try to alter computer settings.
- be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- understand that my use of ICT can be checked and monitored and that my parent/carer will be contacted by a member of school staff if they are concerned about my e-safety.
- understand that failure to comply with this Acceptable Use Policy may result in disciplinary steps being taken in line with the school's Behaviour Policy, and my parents and carers will be informed.

ICT Acceptable Use and E-Safety Policy
All children using the ICT equipment in school should adhere to the policy outlined. The children will be issued with 'Passports' which encourage them to use the equipment within the guidelines. Failure to comply with the rules will result in the passport being marked and use withdrawn.
Equipment should only be used for school purposes.
Online safety is crucial for both staff and children.
Content should never be made to upset any member of the school community.
Individuals are responsible for ICT use and behaviour, they know the rules and that they are there to be keep them safe.

E-Safety
Children will adhere to the acceptable use policy and this will be monitored by teachers and staff using 'Passports', which includes safe searching and use of the internet.

'Cyber-Bullying' will not be tolerated and will be dealt with by a senior member of staff and recorded under the anti-bullying policy.

Children are aware of what they should and shouldn't be using the Internet for and must adhere to these rules.

Personal contact details must never be shared (staff with children, or child to child online).

Social networking sites and websites of staff should not be accessible by children of our school.

ICT use can be checked, and will be, if there is any concern over the safety of an individual.

Please discuss this information with your child/ren and return one copy back to school signed by both yourself and your child.

I have read and accept the conditions of the School's ICT Acceptable Use and E-Safety Policy.

Child's name: …………………………………………………………………………

Signed Parent: ………………………………….

Signed Child: ………………………………….